

**AVERY TOWNSHIP BOARD
REGULAR MONTHLY MEETING
December 5, 2017**

Supervisor Seymour called the regular monthly meeting to order at 6:00 p.m. at the Avery Township Hall with the pledge to the American Flag.

ROLL CALL: Present: Thom Seymour, Supervisor; Ann Seymour, Clerk; Gary Mc Murphy, Trustee.
Absent: Roselyn Ferguson, Trustee
Guests: Jodi Von Oppen, TTEMS Coordinador; Don Angell, Dep. Treasurer.

Motion by Jean Angell, seconded by Gary Mc Murphy approve the November 8, 2017 minutes of the Avery Township Board as submitted. All in favor, motion carried. Yea 4 No 0 Absent 1.

Motion by Ann Seymour, seconded by Gary Mc Murphy to approve the November 30, 2017 Treasurer's report as submitted as follows: All in favor, motion carried. Yea 4 No 0 Absent 1.

TRIAL BALANCE STATEMENT AS November 30, 2017:

Cash on hand.....	\$ 10,669.39
Disbursements.....	- 11,125.29
Bank Dividends/Interest.....	0.00
Bank Charges.....	- 0.00
Receipts.....	<u>9,807.03</u>
TOTAL.....	<u>\$ 9,351.13</u>

AAACU CD #300.....	\$ 21,322.45	Matures 1/25/19
AAACU CD #301.....	\$ 21,322.45	Matures 1/25/19
AAACU CD# 307.....	\$ 10,661.31	Matures 1/25/19
AAACU CD #308.....	\$ 24,788.61	Matures 5/8/19
AAACU CD #309.....	<u>\$ 23,599.10</u>	Matures 5/8/19
TOTAL.....	<u>\$ 101,693.92</u>	

Treasurer Jean Angell requested cashing CD #307 in the amount of \$10,661.31 in case it is needed in the General Account until taxes start coming in. All in favor, motion carried. Yes 4 No 0 Absent 1.

Motion by Jean Angell, seconded by Gary Mc Murphy to amend the FY 2106/2017 Budget as follows: Transfer \$4,328.50 from Contingency to Airport Improvements for the second phase of the Airport Project. All in favor, motion carried. Yes 4, NO 0 Absent 1.

Motion by Gary Mc Murphy, seconded by Jean Angell to authorize payment of vouchers #3384-3415 inclusive totaling \$11,125.29. All in favor, motion carried.

Treasurer Jean Angell addressed the Board regarding the upgrading of the Tax receipting software. Currently using Pontom software, and the county and our Assessor use B.S.& A. B.S. & A. software will cost \$3,300.00, for the software and training, Plus \$400.00 for travel expenses, and \$800.00 for training versus \$100.00 per hour for web training. After discussion, the following motion was entered by Thom Seymour, seconded by Ann Seymour to purchase the B.S. & A. tax receipting software and up to 2 hours web training. All in favor, motion carried. Yes 4, No 0 Absent 1.

Clerk advised that her Deputy Clerk will be resigning in February 2018. As the Deputy position requires extra training on the Secretary of State's Registration and election training. She will be requesting extra funds added to the Deputy Clerk Wages. Clerk will be advertising the position for January 2018.

Jean Angell addressed her conversation with Jim Young regarding the operation of our web site. Our fees will be prorated monthly until the 2018 budget and billed accordingly.

Motion by Ann Seymour, seconded by Jean Angell, to partner with Jim Young to continue with our Web Site upgrading at a cost of \$150.00 per year, or \$12.50 per month. All in favor, motion carried. Yes 4, No 0 Absent 1.

Clerk requested permission to waive the hall deposit fee for a request to be held in January, due to it being for a township employee. All in agreement.

AIRPORT REPORT: By Jean Angell. .

AMBULANCE REPORT: Given by Jodi Von Oppen.

ASSESSOR REPORT: No report.

BOR REPORT: We possibly have one on Dec. 12, 2017 at 3:00 p.m.

CEMETERY REPORT: No report.

ELECTION REPORT: No report.

FIRE BOARD REPORT: No report.

MONTMORENCY COUNTY ROAD COMMISSION: No report.

MONTMORENCY COUNTY COMMISSIONER: No Report.

MTA COUNTY CHAPTER: No report.

PARK REPORT: No report.

P.I.E. & G. CO-OP LAISON BOARD: No report.

PLANNING COMMISSION REPORT: No report.

PUBLIC COMMENT: None

ZONING ADMINISTRATOR REPORT: No report.

ZONING BOARD OF APPEALS: No report. Currently have vacancy.

CORRESPONDENCE: Read and returned to the Clerk for filing and disposition.

ADJOURNMENT: There being no further business at hand, the meeting was adjourned at 7:58 p.m.

Respectfully submitted,

Ann M. Seymour, Clerk

